

Job Vacancy – Monitoring and Evaluation Specialist

WYLDE International is a professional services consulting firm that works with ambitious entrepreneurs seeking to grow and scale their businesses while delivering impactful products and services to their customers. WYLDE founded in 2004 has worked with over 7500 entrepreneurs in cohorts or directly and enabled many of them to grow businesses. Wylde Trust is the NGO arm of Wylde.

Wylde seeks a **Monitoring and Evaluation Specialist**. He/she will report to the Operations Manager and will be responsible for leading the design and implementation of program monitoring and evaluation frameworks and information systems to track delivery against targets, outcomes, and impacts.

Duties and responsibilities

1. Lead analysis of data collected for assessment of progress and areas of improvement
2. Guide reporting processes and consolidate program reports
3. Promote learning and knowledge sharing of best practices and lessons learnt
4. Support and manage the technical staff in the M&E function
5. Develop and strengthen monitoring, inspection, and evaluation procedures
6. Monitor all project activities, expenditures, and progress towards achieving the project output
7. Develop monitoring and impact indicators for project success
8. Monitor and evaluate overall progress on achievement of results
9. Monitor the sustainability of the project's results
10. Provide feedback to the Project Management on project strategies and activities
11. Identify bottlenecks and suggest strategies for improving the efficiency of the project
12. Report on all project activities
13. Participate in annual project reviews and planning workshops
14. Organize and conduct training on M&E
15. Prepare reports on the findings and lessons learned from project innovations
16. Prepare and maintain database

Person's Specifications:

1. A degree in a relevant discipline, such as mathematics, business, statistics
2. At least three years of experience designing and implementing M&E activities
3. Demonstrated experience in setting up and managing M&E systems that track performance
4. Excellent analytical skills to measure the outcomes of the project's activities
5. Strong writing and organizational skills for monitoring and reporting
6. Very strong communication skills
7. Excellent knowledge of monitoring and the application of methodology: good understanding of capacity assessment methodologies
8. Ability to lead implementation of new systems, and affect staff behavioural/attitudinal change



How to Apply

If interested, please send your CV to recruitment@wyldeinternational.com by Tuesday 23rd November 2021 indicating '**M&E Specialist**' in the subject line. Only shortlisted candidates will be contacted. WYLDE International is an equal opportunity employer.